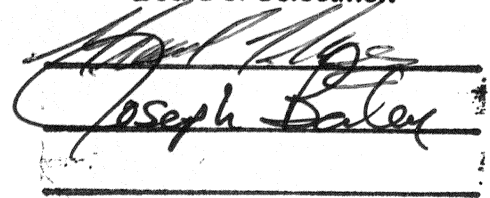


Town of Middleton  
Board of Selectmen Meeting  
October 19, 2015

Approved By  
Board of Selectmen



Called to order at 6:31 P.M

BOS Members Present: J. Bailey, M. Schwarz, J. Hotchkiss,

Pledge Recited

**Signature Action:**

- M. Schwarz motions to approve the minutes from 10/5/2015 as written. J. Hotchkiss seconds, all in favor.
- Pastor Tom Gardner signed onto the Conservation Commission. J. Hotchkiss moves to appoint Tom Gardner to the Conservation Commission for the term of 3 years. M. Schwarz seconds, all in favor.
- Yield tax signed for Paul Taylor Map 22 Lot 6.
- EPA Permit for New Highway Garage signed.

**Old Business**

- Department Heads
  - Town Clerk/Tax Collector- Monthly reports provided. Election is scheduled for November 10<sup>th</sup>.
  - Assessing- Monthly report read aloud. 6 new sales, 4 above assessed value and 2 below assessed value. Avitar completed it's 25% of the town revaluation. Assessor P. Frazier is assisting Planning Board with ordinances.
  - Planning Board- Driveway permit regulations completed and in affect. Next board will be working on subdivisions ordinances.
  - Police- Busy month for motor vehicle, 62 warnings and 25 summonses. There were 2 ACO calls. All police attended a 4 hours firearms training. Need to look at getting a price for a new exterior door at the police stations. This past Friday Officer Bartlett received an award in Concord for being the lead crash investigator in the state.
  - Fire- Call volume about the same as last year. 4 members are enrolled in the EMR class that will start this coming Tuesday. EMS has been covering the majority of their calls, and provided mutual aid a few times. Advanced Construction will be winterizing the trailer soon. The inside of the Fire Station was recently painted. This year's Turkey Raffle will be held at the Fire Station.
  - Highway- R. Washburn applied for a FEMA grant to fix culvert on Elaine road. This is a 75% grant. Rick is working on pricing for the new truck for Magnesium. Nicola Road project pretty much complete. Gary Road intersection is now wider and safer for all entering and leaving, there is more visibility. International truck should be arriving on Thursday. R. Washburn questions the properties that the town is looking to sell. He would like to review before the auction, so the town does not sell properties that could affect the water run-off near the lake. Inside work at Highway Barn almost complete.
  - Conservation- Working on Piper Mountain, Town Forest. Looking into a forester to complete an inventory.
  - Zoning- Currently one issue in front of the board.
  - Emergency Management- All has been quiet. Received emergency plans from Farmington and now is waiting for emergency plans form Wolfeboro.

- Treasurer- Treasury report read aloud.
- Code Enforcement Officer- Couple of enforcement issues that has been taken care of. A lot of permits are being issued for construction.
- J. Hotchkiss would like School Board and Village District added to the list of Department Heads for next month. Currently school is on schedule, there are issues with buses and lack of drivers that the school board is working on.
- Sunrise Lake Dam has been lowered.
- Thanks was given to the Recreation Committee for providing snacks and beverages during the school open house.
- J. Bailey spoke about the budget process. Department heads should start looking at budgets for next year. All department heads will meet with the board. Budget Committee will be invited to sit in on the meetings as well. Three things that will not be discussed are line item transfers, Police Detail and Ambulance Fund. Department Heads should only have to attend one meeting.
- Discussion on the auction. M. Schwarz spoke with the auctioneers and they wanted the town to not have minimum amounts on most properties. The town would lose money if properties were selling for only \$500 and owed in back taxes could be \$5,000. BOS did not agree with auctioneers, so Town will do its own sealed bid sale of properties once review by R. Washburn.
- IT Proposals were reviewed by M. Schwarz. It came down between the PC Doctor and RMON. M. Schwarz recommends staying with RMON. M. Schwarz motions to accept a one year contract with RMON. J. Hotchkiss seconds, all in favor.

### **New Business**

- Recycling update. In looking at the figures it seems the town is paying more to recycle. J. Hotchkiss suggest calling in Peter Lachapelle to answer questions. L. Parker will contact P. Lachapelle for availability.
- J. Bailey discussed the Town and State smoking policy. There have been three complaints. There is no smoking on town property or in town vehicles.
- L. Parker asked for approval for herself and assessor P. Frazier to attend the NHMA conference. All approved.
- Cell tower update- paperwork has been filled out for the planning board.
- Next Board of Selectmen meeting may be canceled. Will know by Thursday.

### **Public Participation**

No public participation.

J. Hotchkiss motion to enter into non-public session per RSA 91-A:3 II c at 8:04 PM. M. Schwarz seconds, all in favor.

J. Hotchkiss motions to re-enter public session @ 8:00 pm. M. Schwarz seconds, all in favor.

- Minutes from 3-25-13 M. Schwarz motions to reseal for 5 years. J. Hotchkiss seconds, all in favor.
- Minutes from 7-26-13 M. Schwarz motions to reseal for 5 years. J. Hotchkiss seconds, all in favor.
- Minutes from 8-12-13 J. Hotchkiss motions to reseal for 1 year. M. Schwarz seconds, all in favor.
- Minutes from 8-26-13 J. Hotchkiss motions to reseal for 2 years. M. Schwarz seconds, all in favor.
- Minutes from 10-28-13 M. Schwarz motions to reseal for 2 years. J. Hotchkiss seconds, all in favor.

J. Hotchkiss motions to make minutes from 5/29/12, 6/11/12, 7/23/12,  
9/10/12, 12/3/12, 12/18/12, 1/14/13, 2/13/13, 2/25/13, 3/11/13, 4/8/13, 4/17/13,  
5/6/13, 7/1/13, 7/22/13, 8/12/13, 9/23/13, 11/4/13, 11/25/13, and 11/25/13 public. M. Schwarz  
seconds, all in favor.

J. Hotchkiss motions to adjourn @ 8:23 PM. M. Schwarz seconds, all in favor.

Respectfully submitted by:

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Laura Parker, BOS Secretary